



SNAKE RIVER ANIMAL SHELTER

APPLICATION FOR EMPLOYMENT

Position Applying for:

- Dog or Cat Kennel Technician
- Cat ONLY Kennel Technician
- Dog ONLY Kennel Technician
- Receptionist

Date of Application: _____

Please email completed applications to
director@snakeriveraimalshelter.org

How did you learn about us?

- Advertisement
- Social Media
- Friend
- Current employee or Relative
- Other: _____

First Name: _____ Last Name: _____ Middle Initial: _____

Email Address: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Cell Phone #: _____

Are you over 18 years of age? YES NO

Have you ever filed an application with us before? YES NO If Yes, give date _____

Have you ever been employed with us before? YES NO If Yes, give date _____

Are you currently employed? YES NO May we contact your current employer? YES NO

Are you authorized to work in the United States? YES NO

You accept that health/dental/vision insurance & retirement plans are NOT offered as this Company.

YES NO

Have you ever been terminated from a job or asked to resign by an employer? YES NO

If you answered yes, please describe the circumstances: _____

On what date will you be available for work? _____

Are you available to work: Full Time (30-40 hrs/week) YES NO

Part Time (up to 29 hrs/wk) YES NO

Have you been convicted of a felony within the last 7 years? YES NO

Conviction will not necessarily disqualify an applicant from employment. If Yes, please explain

Education:

	Date Graduated	Degree/Certification Received
High School		
College/Post Secondary Education or Training		

References: Give names and telephone numbers of three references who are not related to you and are not previous employers.

1. _____

2. _____

3. _____

Employment Experience:

Start with your present or last job. Include any job-related volunteer activities or other related assignments. You may exclude organizations which indicate race, color, religion, national origin, age, gender, martial, pregnancy, sexual orientation or identity, physical or mental disability, veteran, military or any other legally protected status.

Employer	Date Started	Date Ended	Job Title	Duties/Tasks	Reason for Leaving

If you need additional space, please email a separate attachment with additional work history.

Special Skills and Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience.

Why do you want to work at Snake River Animal Shelter?

Do you own any animals? Tell us about them!

Are you allergic to cats or dogs? YES NO

If yes, please explain: _____

Can you lift 50 lbs? YES NO

Is there anything else you'd like us to know about you?

Applicant's Statement:

I certify that answers given herein are true and complete to the best of my knowledge and authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This Employment Application is used to notify me that the nature and scope of an investigation, if one is conducted, could include such general identification information as residence verification, and, as applicable, information concerning my employment, education, general reputation, character, personal characteristics, and habits, and that such information may be developed through personal interviews with third parties such as family members, neighbors, friends, associates, former employers, educational institutions, custodians of official records or other sources.

Only job-related information developed from such a report will be considered in evaluating my employment application or continued employment. I hereby authorize these persons, companies, organizations, or corporations to answer all questions and release any information regarding the items listed in this paragraph. I hereby release them from any liability and hold them harmless from any claim for releasing any truthful information within their knowledge and/or records. I authorize the Company (Snake River Animal Shelter) to release to any person, firm, entity or organization with which I may seek employment in the future, any truthful information concerning my work experience with the Company.

I hereby release and hold the Company harmless from any claim for releasing any truthful information within its knowledge and/or records. This application for employment shall be considered active for a period of time not to exceed 90 days. Any applicant wishing to be considered for employment beyond this time should inquire as to whether or not applications are being accepted at that time. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an 'at will' nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this 'at will' employment relationship may not be changed by any written document of conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. Also, I understand, that I am required to abide by all rules and regulations of the employer.

We consider applicants for all positions without regard to race, color, religion, national origin, age, gender, martial, pregnancy, sexual identity and orientation, physical or mental disability, veteran, military or any other legally protected status. All information given will be available only to persons who have a need to know or as required by law.

Signature of Applicant: _____ **Date:** _____